

For Reporting the Packaging Waste

To the Contract on Undertaking an Obligation for Managing the Packaging Waste

1. Under Art. 5 of the Contract on Undertaking an Obligation for Managing the Packaging Waste (the Contract) 3 (three) Reporting groups have been created depending on the quantity of waste, submitted by the OBLIGATED PERSON through the Projected data. The Reporting groups with their relevant minimum and maximum threshold values are as follows:

Type of reporting group	Minimum threshold	Maximum threshold
First reporting group	over 50 tons per year	Unlimited
Second reporting group	over 10 tons per year	up to 50 tons per year
Third reporting group	0	up to 10 tons per year

2. Under Art. 5, Para. 5 of the Contract ECOPACK has the right to modify unilaterally the packaging quantities, specified as minimum and maximum threshold for the respective Reporting groups.

3. The requirements with regard to the reporting and provision of Updated data as well as to the payment of remuneration which the OBLIGATED PERSON should observe, depend on the Reporting group and are as follows:

Type of reporting group	Periodicity for submission of Updated Data	Deadline for submission of Updated Data	Type of due recovery fee	Deadline for paying the due fee
First reporting group	Monthly updated data	By the 15 th of the month, following the month for which the data is referred	Monthly recovery fee	Till the end of the month following the month for which the data is submitted
Second reporting group	Quarterly updated data	By the 15 th of the month, following the quarter for which the data is referred	Quarterly recovery fee	Till the end of the month following the quarter, for which the data is submitted
Third reporting group	No updated data shall be submitted	No updated data shall be submitted	Annual recovery fee	1 st of March at the latest of the present year

In force as of: 01.07.2012

OBLIGATED PERSON: _____

Number of Certificate: _____

Contact person: _____

Telephone number: _____; Fax number: _____; E-mail: _____

Appendix No. 1

PROJECTED AND UPDATED DATA FOR PACKAGING QUANTITIES RELEASED ON THE MARKET BY THE OBLIGATED PERSON

Reporting period: Month/ Quarter/ _____ Year 2020

Date of submission: 15th day of the month following the reporting period

Packaging material		Data for the reporting period			Data with accumulation since the beginning of the year			Projected data	
		Amount of packaging released on the market during the reporting period			Amount of packaging released on the market since the beginning of year			Total since the beginning of the year	Total for the year
Category	Sub-category	With imported/ acquired goods	With produced goods	Total for the month	With imported/ acquired goods	With produced goods	Total since the beginning of the year	Amount of packaging released on the market	Amount of packaging released on the market
		kg	kg	kg	kg	kg	kg	kg	kg
1	2	3	4	5	6	7	8	9	10
Glass	Total								
Of which	White								
	Green								
	Brown								
Plastics	Total								
Of which	LDPE								
	HDPE								
	PP								
	PET								
	PS								
	PVC								
	Others								

Packaging material		Data for the reporting period			Data with accumulation since the beginning of the year			Projected data	
		Amount of packaging released on the market during the reporting period			Amount of packaging released on the market since the beginning of year			Total since the beginning of the year	Total for the year
Category	Sub-Category	With imported/ acquired goods	With produced goods	Total for the month	With imported/ acquired goods	With produced goods	Total since the beginning of the year	Amount of packaging released on the market	Amount of packaging released on the market
		kg	kg	kg	kg	kg	kg	kg	kg
1	2	3	4	5	6	7	8	9	10
Paper and cardboard									
Metals	Total								
Of which:	Steel								
	Aluminum								
Composites	Total								
Of which:	Beverage cartons								
	Plastics mainly								
	Cardboard mainly								
	Steel tin mainly								
	Aluminum mainly								
	Others								
Wood									
Others									
TOTAL									

Prepared by:
(name, signature and seal)

Instructions for filling in:

1. The filling in of the reference is mandatory for everybody. The information presented shall apply to all kinds of packaging, regardless of their type (consumer, group and transport) and of the number of uses (packaging for single and packaging for multiple use). The packaging for multiple use shall be declared as of the first release on the market.
2. The information submitted through the reference may be used by ECOPACK for the purposes of fulfilling its reporting obligations to the competent authorities.
3. The reference shall be filled in with the **Projected data /Column 10/** for the period starting from the date of undertaking an obligation for recovery till the end of the year or for the period from 1 January – 31 December of the year /according to Art. 1, Para. 3 of the Contract/. The reference shall be filled in and submitted by the OBLIGATED PERSON within 10 days from signing of Contract and by 31 January for each subsequent calendar year.
4. **The Updated data** shall be filled in by the companies with annual quantity of over 10 tons for the packaging released on the market during the preceding reporting period in **Column 3** for the quantity of packaging of the imported /acquired from EU countries/ goods and in **Column 4** for the quantity of packaging of produced goods.
5. The OBLIGATED PERSONS **with annual quantity of up to 10 tons** shall not submit Updated data.
6. The reporting period with regard to the OBLIGATED PERSONS with **an annual quantity of over 50 tons** shall be respectively the preceding calendar month during which the packaging actually have been released on the market and respectively the reporting period with regard to the OBLIGATED PERSONS with **an annual quantity between 10 and 50 tons** shall be the preceding quarter during which the packaging actually have been released on the market.
7. **The Updated data shall be submitted by the 15th day** of the month following the reporting period or the first workday if the 15th is a non-working day. The Updated data for the month of December or for the last quarter shall be submitted by 7 January.

The Reporting quarters shall be as follows:

January-March	– the data shall be submitted by the 15 th of April;
April- June	– the data shall be submitted by the 15 th of July;
July- September	– the data shall be submitted by the 15 th of October;
October- December	– the data shall be submitted by the 7 th of January.

8. The data in Column 9 “Subsequent reporting period” are not mandatory and is aimed to facilitate the forecasting. They shall consist of the forecast packaging quantity for the month or the quarter, following the Updated data.

OBLIGATED PERSON: _____

Number of Certificate: _____

UIC: _____

Appendix No. 2

ANNUAL REPORT FOR THE QUANTITIES OF PACKAGING RELEASED ON THE MARKET

Reporting period: _____ year

Material		Quantities of packaging released on the market				
		Total for the year	According to the origin of the packaging		According to the type of the packaging	
Category	Sub-category		With imported/ acquired goods	With produced goods	For single use	For multiple use
		kg	kg	kg	kg	kg
1	2	5	3	4	6	7
Glass	Total					
Of which:	White					
	Green					
	Brown					
Plastics	Total					
Of which:	LDPE					
	HDPE					
	PP					
	PET					
	PS					
	PVC					
	others					
Paper and cardboard						
Metals	Total					
Of which:	Steel					
	Aluminum					
Composites	Total					
Of which:	Beverage cartons					
	Plastics mainly					
	Cardboards mainly					
	Steel tin mainly					
	Aluminum mainly					
	Others					
Wood						
Others						
TOTAL						

Prepared by: (name, signature and seal)

Instructions for filling in:

1. The **Annual report** and the **Reference** for the packaging for multiple use under Appendix No 3 shall be filled in and presented by the OBLIGATED PERSON for each calendar year **by the 20th of January of the following calendar year**.
2. The filling in of the Annual report and the Reference for the packaging for multiple use (if any) is mandatory for any OBLIGATED PERSONS. The information presented shall apply to all kinds of packaging regardless of the type (consumer, group and transport) and of the number of uses (packaging for single and packaging for multiple use).
3. The information submitted may be used by ECOPACK for the purposes of fulfilling its reporting obligations to the competent authorities.
4. The information submitted with the Annual report and with the Reference for the packaging for multiple use must coincide with information submitted by the OBLIGATED PERSON to ECOPACK with the Updated data for the separate months, respectively quarters.
5. The original of the Annual report should be sent to ECOPACK in a hard copy signed and sealed by the Manager of the OBLIGATED PERSON or any other person dully authorized for this purpose. In case the OBLIGATED PERSON uses the electronic reporting system of ECOPACK it is also bound to submit the Annual report electronically.
6. The information submitted with the Annual report are final for the year and after its closing can not be corrected.

Materials	Type of packaging	Product	Total quantity of the product released on the market	Total quantity of the products released on the market in multiple use packaging	Total quantity of the products released on the market in single use packaging	Total number of the multiple use packaging released on the market	Total number of the multiple use packaging in circulation	Average number of uses per annum	Life cycle of the multiple use packaging	Number of the single use packaging of the same type released on the market
			(kg. or L.)	(kg. or L.)	(kg. or L.)		nr.	nr.	year	nr.
Steel	Tanks < 50 L.	Food								
		Non food								
	Tanks > 50L. - < 300L.	Food								
		No food								
Wood	Boxes									
	Pallets									
	Packing cases									
	Pallets									
	Pallet boxes									

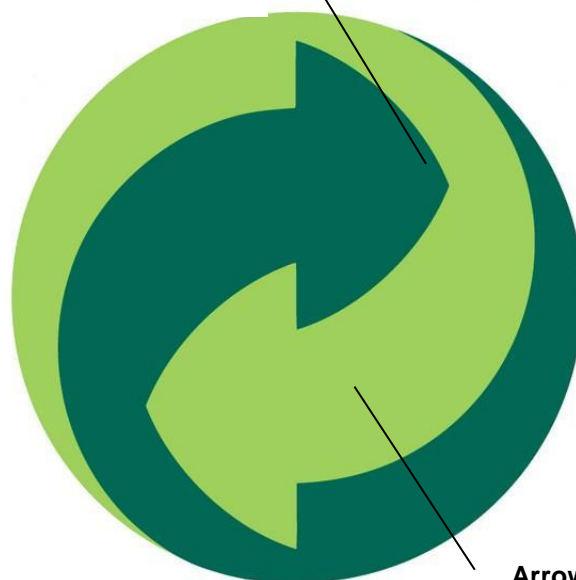
Prepared by: (name, signature and seal)

MARKING INDICATING THE AFFILIATION OF THE PACKAGING TO THE COLLECTIVE SYSTEM ORGANIZED BY ECOPACK

1. The marking indicating the affiliation of the packaging to the collective system organized by ECOPACK is the mark “Green dot” (DER GRÜNE PUNKT), registered in compliance with the Madrid Treaty under reference numbers 585 714, 585 713, 653 450 и 653 449 by Duales System Deutschland AG (Figure 1).

Figure 1. Model marking.

Arrow pointing to the right (Mandatory in dark color)



Arrow pointing to the left (mandatory in light color)

2. When the marking is applied to white font, the arrow pointing to the left should be in light green color. The use of Pantone 366 C color is recommendable. The arrow pointing to the right should be in dark green color. The use of Pantone 343 C color is recommendable.

3. In terms of assuring the distinction of the trademark minimal diameter of 10 mm is recommended. However, the size of the trademark used for small packaging may be larger than 6 mm.

4. When using four-colors print the following colors is recommended:

Light green	Dark green
Pantone 366 C	Pantone 343 C
Cyanide: 19%	Cyanide: 100%
Purple: 0%	Purple: 0%
Yellow: 47%	Yellow: 69%
Black: 0%	Black: 60%

TARRIFS FOR DETERMINING THE FEES

1. Monthly recovery fee

The recovery fee due by the OBLIGATED PERSON to ECOPACK for the relevant month shall be determined as the sum of the recovery fees due for the relevant month for the various types of packaging materials, released on the market by the OBLIGATED PERSON during the relevant month. On the other hand, the recovery fee due for the respective type of packaging material shall be calculated by multiplying the quantity (in kg) of packing of the relevant type of material, released on the market during the relevant month, by the single recovery fee for the relevant material, presented below in Table 1 in BNG per 1 kilo packaging material.

Table 1. Tariff for determining the amount of the single recovery fee

No	<i>Packaging material</i>	Single recovery fee U_{MAT} [BGN/kg]
1	Plastics	0.137
2	Paper, cardboard and pasteboard	0.145
3	Steel	0.041
4	Aluminum	0.089
5	Glass	0.165
6	Composites	0.194
7	Wood	0.098
8	Other	0.259

2. Quarterly recovery fee

The recovery fee, due by the OBLIGATED PERSON to ECOPACK, for the relevant quarter shall be determined as the sum of the recovery fees due for the relevant quarter for the various types of packaging materials, released on the market by the OBLIGATED PERSON during the relevant period. On the other hand, the recovery fee for the respective type of packaging material for the relevant quarter shall be calculated by multiplying the quantity (in kg) of packaging of the relevant type of material, released on the market during the relevant quarter, by the single recovery fee for to the relevant material, presented above in Table 1 in BNG per 1 kilo packaging material.

3. Single annual recovery fee

The single annual recovery fee, due by the OBLIGATED PERSON to ECOPACK, shall be determined as the sum of the recovery fees for the various types of packaging materials. On the other hand, the recovery fee for each type packaging material shall be calculated by multiplying the quantity (in kg) of the respective packaging material as per the projected data by the single recovery fee for the relevant material, presented above in Table 1 in BNG per 1 kilo packaging material.

The minimum amount of the single annual recovery fee is 150 BGN.

Basic client information

Appendix no 7

		<input type="checkbox"/>	New contract	<input type="checkbox"/>	Modificati
Number of Contract	<input type="text"/>	Client name	<input type="text"/>		
Controller	<input type="text"/>	UIC	<input type="text"/>	VAT number	<input type="text"/>

Registered address		Correspondence address	
No modification <input type="checkbox"/>		The correspondence address is the same as the registered address <input type="checkbox"/>	
Country	<input type="text"/>	Country	<input type="text"/>
Town	<input type="text"/>	Town	<input type="text"/>
Postal code	<input type="text"/>	Postal code	<input type="text"/>
Municipality	<input type="text"/>	Municipality	<input type="text"/>
Region	<input type="text"/>	Region	<input type="text"/>
Address	<input type="text"/>	Address	<input type="text"/>
Telephone	<input type="text"/>	Telephone	<input type="text"/>
Fax	<input type="text"/>	Fax	<input type="text"/>
E-mail	<input type="text"/>	E-mail	<input type="text"/>

Bank account

BIC	<input type="text"/>	IBAN	<input type="text"/>
Bank	<input type="text"/>		

CONTACTS - contact persons

1

Name	<input type="text"/>	Surname	<input type="text"/>	Language	<input type="checkbox"/> BG	<input type="checkbox"/> EN			
Position	<input type="text"/>								
Telephone	<input type="text"/>	Fax	<input type="text"/>	E-mail:	<input type="text"/>	Mobile	<input type="text"/>		
Fill in reports	<input type="checkbox"/>	On-line Ecopack access	<input type="checkbox"/>	Responsible for payments	<input type="checkbox"/>	Receive E-invoice	<input type="checkbox"/>	Receive information*	<input type="checkbox"/>

2

Name	<input type="text"/>	Surname	<input type="text"/>	Language	<input type="checkbox"/> BG	<input type="checkbox"/> EN			
Position	<input type="text"/>								
Telephone	<input type="text"/>	Fax	<input type="text"/>	E-mail:	<input type="text"/>	Mobile	<input type="text"/>		
Fill in reports	<input type="checkbox"/>	On-line Ecopack access	<input type="checkbox"/>	Responsible for payments	<input type="checkbox"/>	Receive E-invoice	<input type="checkbox"/>	Receive information*	<input type="checkbox"/>

3

Name	<input type="text"/>	Surname	<input type="text"/>	Language	<input type="checkbox"/> BG	<input type="checkbox"/> EN			
Position	<input type="text"/>								
Telephone	<input type="text"/>	Fax	<input type="text"/>	E-mail:	<input type="text"/>	Mobile	<input type="text"/>		
Fill in reports	<input type="checkbox"/>	On-line Ecopack access	<input type="checkbox"/>	Responsible for payments	<input type="checkbox"/>	Receive E-invoice	<input type="checkbox"/>	Receive information*	<input type="checkbox"/>

* The information received by Ecopack is related to the modification in the legislative framework, commercial policy, newsletter

Notes:

Date of preparation

Prepared

Signature and seal